



STAFF REPORT

Agency: City of Belmont
Staff Contact: Greg Scoles, City Manager, (650) 595-7410, gscoles@belmont.gov
Agenda Title: Report from Measure I Advisory Committee for Fiscal Year Ended June 30, 2018
Agenda Action: Receive Report

Recommendation

Receive this Measure I Advisory Committee Report for the fiscal year ended June 30, 2018.

Background

Measure I (the Belmont Streets and City Services Measure), a one-half cent transaction and use tax, was approved by Belmont voters in November 2016. The ballot results were confirmed in December 2016. The Board of Equalization implemented the tax beginning on April 1, 2017.

Measure I was passed as a general tax, and therefore the funds may be used for any valid governmental purpose. However, based on input received through community meetings and numerous surveys, Belmont residents identified the following priorities that were incorporated into the Measure I ballot language:

- Fixing potholes;
- Repairing 69 miles of the City's streets;
- Maintaining 9-1-1 emergency response;
- Repairing deteriorating storm drains;
- Reducing traffic congestion and improving safety on neighborhood streets;

Measure I provides that, by no later than December 31st of each year, the City's independent auditor shall complete a report to verify that the taxes levied under Measure I have been properly applied, exempted, collected, and remitted in accordance with the law for the prior fiscal year.

The Belmont City Code establishes the duties of the Measure I Advisory Committee's ("the Committee"), which are to monitor and report on how the tax levied by Measure I has been spent, to review the annual audit prepared by the City's independent auditor related to the prior fiscal year's collection and expenditure of Measure I revenue, and to cause a report to be transmitted annually regarding the accuracy of the auditor's findings. In order to preserve the integrity and independence of the advisory process, the Committee members shall not have a role in determining the use of revenue generated by Measure I.

Analysis

For fiscal year ended June 30, 2018, the Measure I financial statements have been audited by the City's independent auditor who issued a report on the financial statements and a report on Measure I compliance. The financial statements and the auditor's reports are attached and hard copies have been provided to the Council under separate cover.

Of interest, during the fiscal year, the City recognized revenues totaling \$1,681,041 in transactions and use tax. \$56,440 was expended for street improvements, leaving a fund balance as of June 30, 2018 of \$1,879,332 for future project expenditures.

The Committee met on November 29th to review the Measure I financial statements and directed the Chair to transmit this report through the City Manager's Office and, by doing so, has discharged its duties and met its responsibilities for the year ended June 30, 2018, as required by the Belmont City Code.

The Committee wishes to express its appreciation to the City's management, and in particular, the Finance Department staff, for the information they have provided for the Committee to compile this report.

By:

Richard Wood

Measure I Advisory Committee Chair

Attachments

A. Measure I Fund Financial Statements